Hello firstName ,

At this year’s Internet2 Tempe Future Strategies meeting, we are at the Courtyard Tempe Downtown, which is in close proximity to the Devil’s Oasis Conference room at ASU. Please be sure to note the location of your hotel, included in the details below, prior to arrival.

“Here are your hotel confirmation details at the **Courtyard Tempe Downtown** for the Internet2 Tempe Future Strategies meeting. Please verify this information immediately and let me know of any discrepancies.”

Name: firstName lastName

Address: address

Favorite Color: favColor

Something: SomeOther

Place6 Place7 Place8 Place9 Place10

Check-in Date: 1/25/2016

Check-out Date: 1/27/2016

Payment Instruction: Room and charges to Master Bill, incidentals on own.

Room/Tax Rate: $199/night for single or double occupancy. Your room preferences were forwarded to the hotel, however, your requests cannot be guaranteed but rather offered on a space available basis upon check-in.

Confirmation #: 84890833

Hotel Information:

[Courtyard Tempe Downtown](http://www.marriott.com/hotels/travel/phxte-courtyard-tempe-downtown/)

601 S Ash Ave

Tempe, AZ 85281

(480) 966-2800

Please contact me if your travel plans require a change or a cancellation.

Safe travels,